

# UW OFFICE OF SUSTAINABILITY GREEN OFFICE PROGRAM

## Green Office Certification Overview

This program is designed to provide your office with the necessary education and resources to reach your sustainability goals. By passing each of our three sustainability checkpoints throughout the semester, you will become certified as a Green Office.

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## WE ARE IN THIS TOGETHER

### WE INTERNS:

Educate your office's designated Green Officers on the importance of sustainability and provide easily accomplished but meaningful actions *for each step*.

### GREEN OFFICERS:

Relay the educational materials to the rest of the office staff and hold office staff accountable through *positive reinforcement*.

### YOUR OFFICE:

Understands the importance of sustainability, completes our provided checklist of sustainable actions to *the best of your office's ability*, and asks for assistance when necessary.

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## THREE-STEPS TO SUSTAINABILITY SUCCESS

Each step tackles an important sustainability issue:

1. **Bronze Level:** Waste Management & Recycling
  - Optional: Compost Stewards
2. **Silver Level:** Energy & Water
  - Optional: Energy Audit
3. **Gold Level:** Purchasing & Community Engagement
  - Optional: Volunteer Outing

Each step consists of:

- A Step Overview Presentation by the Green Office Team
  - A descriptive action checklist for your office to carry out
  - A detailed resource list
  - A two week check-in
  - And, of course, assistance and support from Green Office Team *at any time!*
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## WHAT ARE THE INCENTIVES FOR MY OFFICE?

Learn how to best utilize your resources. These steps do not require significant investment. Most of the program components will save money for your office!

Join a community of students, faculty, and the Office of Sustainability staff who are dedicated to promoting sustainability in the workplace.

Fulfill the UW's priority of Resource Stewardship to "promote environmental sustainability through our own campus operations, integrated with research and education."



Office of Sustainability  
UNIVERSITY OF WISCONSIN-MADISON

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If you are interested in getting your office started or have any questions regarding the Green Office Certification program, please contact us: [greenoffice@lists.wisc.edu](mailto:greenoffice@lists.wisc.edu)